

Executive Director of Building Independence

North- or South Carolina-based | Full time; working from home

Building Independence – a transformational residential program for adults with intellectual and/or developmental disabilities (I/DD) – is searching for a purpose-driven and motivated leader to serve as Executive Director. This individual will drive the creation of supported, independent living models throughout the Southeast region with the backing of the Serving Cup board of directors.

The Serving Cup board is currently comprised of staff from Habitat for Humanity of Wake County, Lutheran Services Carolinas (LSC), and other advocates for the I/DD community. The board believes that supported, independent living, at its core, is a healthy partnership between the residents living in the community, the families of the residents, the organization responsible for supporting those residents, and the property owner. The ideal candidate will bring this vision to life through advocacy, fundraising, and empowerment of local chapters/affiliates.

Jobs to be done:

- Articulate and advocate for the Building Independence vision, mission, need, unique value proposition, and overall strategy
- Develop an engagement model to approach communities/potential partners across the Southeast region to share the Building Independence program value proposition and drive new partnerships and collaborations (i.e., recreating a local chapter/affiliate to propel and advocate for the program, secure funding, etc.)
- Empower local affiliates to join our mission and replicate similar models; help address challenges and capture learnings for future growth
- Draft and submit grant proposals to secure funding for Building Independence (dba Serving Cup)

- Conduct outreach to donors; responsible for raising funds to cover the operating costs and program efforts
- Create and maintain social media presence
- Establish sustained recruitment efforts for future residents
- Participate in the completion the current build-out of the Building Independence project on Old Poole Road in Raleigh
- Oversee feasibility studies to pursue program expansion efforts
- Document distinction between roles of the Serving Cup board and roles of local chapters/affiliates
- Lead the strategic planning process for the Serving Cup board
- Other duties as assigned

Skills and experience:

- Grant-writing experience required
- Fundraising experience required
- Program creation and management experience required
- Strong verbal and written communication skills required
- Proficiency with financials and balance sheet required
- Business and political savvy when engaging donors, local affiliates, etc. required
- Non-profit experience preferred
- Familiarity with Building Independence program or similar advocacy programs for the I/DD community preferred
- Construction/building industry experience preferred
- Understanding of federal and state funding for I/DD preferred

Travel requirements:

- Travel across the Southeast region as needed

Compensation and Benefits:

- Competitive salary
- Federal holidays
- 15 days of paid time off (PTO)
- Medical insurance stipend